



第十三屆家長教師會週年會員大會及  
第十四屆常務委員會選舉暨就職典禮  
The 13<sup>th</sup> PTA Annual General Meeting  
and  
The Election for the 14<sup>th</sup> Standing Committee of PTA  
cum Inauguration Ceremony

會議議程 Rundown

本會謹定於 2020 年 10 月 31 日(星期六) 上午 11 時假本校禮堂舉行第十三屆家長教師會週年會員大會及第十四屆常務委員會選舉暨就職典禮，屆時將匯報上年度會務報告及財政收支，並即席依章選出新一屆常務委員。

The 13<sup>th</sup> PTA Annual General Meeting (AGM) and the election for the 14<sup>th</sup> Standing Committee of PTA cum inauguration ceremony will be held at school hall on Saturday, October 31, 2020. The 13<sup>th</sup> PTA annual report and financial report will be presented and the PTA members will vote for the 14<sup>th</sup> Standing Committee of PTA according to the association constitution afterwards.

「第十四屆常務委員會」參選人資料及政綱將於 10 月上旬上載至家教會網頁，屆時每個到場家庭將獲派發一張選票，即席選出最高票數之 **8** 位中學部及 **8** 位小學部之家長，再加上 **8** 位學校代表，成為家長教師會第十四屆常務委員會委員，並即日舉行就職典禮。現誠邀各家長撥冗出席。當日活動詳情如下：

The information and manifesto of the candidates for the 14<sup>th</sup> Standing Committee of PTA will be uploaded to the PTA website in early October. Each family will receive one ballot paper for vote on that day. **8** candidates from **each** division with the greatest number of votes and **8** school representatives will be elected for the committee members of PTA and the inauguration ceremony will be held right after the election. We are now inviting parents to attend the AGM. Details are as follows:

日期： 2020 年 10 月 31 日 (星期六)

Date: October 31, 2020 (Saturday)

上午 11 時至下午 12 時 30 分

時間： 11:00 a.m. – 12:30 p.m.

Time: (上午 10 時 45 分開始登記)

(registration starts at 10:45 a.m.)



程序	事項
1	會員登記
2	第十四屆常務委員會委員選舉/介紹
3	總校長致辭
4	通過 18 – 19 年度週年會員大會會議記錄
5	通過 19 – 20 年度會務報告及財務報告
6	家長校董工作匯報
7	通過修改會章建議
8	家長學堂頒獎典禮
9	頒發第十三屆常務委員及名譽（義務）核數師感謝狀
10	宣布選舉結果/頒發第十四屆常務委員委任狀及委任第十四屆名譽（義務）核數師
11	禮成及拍照留念

本會為響應環保，第十三屆全年會務報告、全年財務報告等文件，將於 11 月 3 日後上載至家長教師會網頁，以供閱覽。

For the sake of environmental protection, the 13<sup>th</sup> PTA annual report, financial report and other related documents will be uploaded to the PTA website after November 3.

香港浸會大學附屬學校王錦輝中小學家長教師會  
2020 年 9 月 25 日

備註 Remarks :

1. 根據會章，凡現就讀本校學生之家長或法定監護人，均自動成為本會基本會員。基本會員之會籍以家庭為單位，每學年只需繳交一次會費，基本會員之會費 HK\$100 將經較年幼子女的學校 ePayment 戶口收取。

According to the association constitution, parents or legal guardians of our students will be automatically enrolled as PTA basic member while the membership is counted on a family basis. The membership fee, HK\$100, for basic member will be deducted from the school ePayment account of the younger child each school year.

2. 根據會章 4.4.2，未能親身出席之會員可書面授權其他會員代為出席，並在會議中投票及表決。故未能出席 10 月 31 日週年大會之會員，可選擇填寫「授權表格」並於 10 月 19 日前遞交表格至學校校務處。

According to the association constitution 4.4.2, members could authorize other members to represent him/her to vote. If you are not available to attend the AGM on October 31, you may fill in the attached authorization form and submit it to the school office before October 19.



回條

(請於 2020 年 9 月 28 日或之前在 eClass 確認及簽署)

本人得悉有關第十三屆家長教師會週年會員大會及第十四屆常務委員會選舉暨就職典禮安排：

I noted the arrangements for the 13<sup>th</sup> PTA Annual General Meeting and the Election for the 14<sup>th</sup> Standing Committee of PTA cum Inauguration Ceremony:

本人明白本人之基本會員之會費 HK\$100 將經較年幼子女的學校 ePayment 戶口收取。  
I understand that the membership fee, HK\$100, for basic member will be deducted from the school ePayment account of my younger child.

本人將出席週年會員大會，出席人數：\_\_\_\_\_

I will attend the AGM, and \_\_\_\_\_ person(s) from my family will be present.

本人有意參選成為第十四屆常務委員會委員，並於 9 月 30 日前繳交參選表格。

I would like to run for the election for the 14<sup>th</sup> Standing Committee, and will submit the application form before September 30.

本人未克出席週年會員大會，並將授權其他會員代為出席及投票/表決。

(請於 10 月 19 日之前填寫並遞交授權表格至學校校務處)

I will not be available to attend the AGM, and will authorize another member to vote for me.

(Please complete and submit the authorization form to the school office before October 19.)

本人未克出席週年會員大會。

I will not be available to attend the AGM.

學生姓名 Student Name :

家長姓名 Parent's Name :

班別及學號

Class & Class No. :

家長簽署 Parent's Signature :

家長聯絡電話

Parent's Contact No. :

日期 Date :